

UCSF Continuing Education Portal



CloudCME® Getting Started

The **Attendee Portal** is your personalized dashboard within CloudCME®. It provides quick access to registration, credit claiming, transcripts, certificates, and profile management tools to help you navigate your continuing education (CE) experience. Whether you're registering for an upcoming event, completing evaluations, or updating your profile, the Attendee Portal centralizes everything in one place.

Accessing the Portal

1. Visit <https://ucsf.cloud-cme.com>.
2. Click **Sign In** and log in using your credentials.
3. Once logged in, you will be directed to the **Attendee Portal** home screen.

View & Register for Activities

Find and register for upcoming or available CME activities:

- Use the course catalog or search filters to find relevant sessions.
- Click on an activity title for full details.
- Register directly through the portal interface if registration is open.

Claim Credit & Complete Evaluations

After attending a CE activity:

- Navigate to the **My CE** or **Evaluations & Certificates** section.
- Complete any required evaluations for the activity.
- Claim your CE credit and download your certificate instantly.

Manage Your Profile

Maintain accurate information to ensure proper credit tracking:

- Click **Edit Profile** to update your contact info, degree, profession, specialty, and more.
- Ensure your profile is complete before registering or claiming credit.

Access Transcripts and Certificates

- Download a comprehensive transcript of all your CloudCME® CE activity via the **Transcript** tab.
- Reprint individual certificates for any completed activities.

Need Help?

If you experience any issues while using the Attendee Portal:

- Contact UCSF Office of CME: [Submit a Support Ticket](#)
- Refer to the support contact details listed on your CloudCME® portal homepage.

To learn more about specific features within the Attendee Portal, use the navigation menu on the left to browse related articles.